

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
AUGUST 24, 2017 @ 9:00 A.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Thursday August 24, 2017 @ 9:00 a.m.

PRESENT: Dennis Steil Mayor
Morgan Doege Deputy Mayor
Amanda Howell Chief Administrative Officer

CALL TO ORDER:

Mayor Steil called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA:

Motion 268/17

Moved by Deputy Mayor Doege to adopt the agenda with the following additions:

12.5 – Mayor Dennis Steil’s Expenses

12.6 - Acceptance of offer to purchase 1991 fire truck

CARRIED

MINUTES:

Motion 269/17

Moved by Deputy Mayor Doege that Heisler Village Council adopt the July 26, 2017 regular council meeting minutes as presented.

CARRIED

DELEGATIONS: NONE

PUBLIC HEARING: NONE

BYLAWS:

Bylaw #503-17 - Rescind Bylaw #466-12

Motion 270/17

Moved by Mayor Steil that Heisler Village Council gives **first** reading to Bylaw #503-17, a bylaw to rescind bylaw #466-12.

CARRIED

Motion 271/17

Moved by Deputy Mayor Doege that Heisler Village Council gives **second** reading to Bylaw #503-17, a bylaw to rescind bylaw #466-12.

CARRIED

Motion 272/17

Moved by Mayor Steil that Heisler Village Council proceeds to **third and final** reading of Bylaw #503-17, a bylaw to rescind bylaw #466-12.

CARRIED

Motion 273/17

Moved by Deputy Mayor Doege that Heisler Village Council by **unanimous consent** gives third and final reading to Bylaw #503-17, a bylaw to rescind bylaw #466-12.

Council rescinds Bylaw #466-12 as it appears to contravene section 347(1) of the Municipal Government Act.

CARRIED UNANIMOUSLY

POLICIES:

Policy #1214 - Non-Residential Development Incentive Policy

Motion 274/17

Moved by Mayor Steil that Heisler Village Council approve the Non-Residential Development Incentive Policy #1214 as presented.

CARRIED

OLD BUSINESS: NONE

NEW BUSINESS:

Flagstaff County - Contract for Services - Certified Water and Wastewater Operator

Motion 275/17

Moved by Mayor Steil that Heisler Village Council accept the Utility Operator Services Agreement with Flagstaff County for the provision of contracted certified water & wastewater services as per the terms of the agreement.

CARRIED

Regional Emergency Services Business Plan Sub-Committee - Meeting Summary and Terms of Reference

Motion 276/17

Moved by Mayor Steil that Heisler Village Council accept the Regional Emergency Services Business Plan Sub-Committee August 3, 2017 meeting summary and Terms of Reference for information.

CARRIED

COUNCILLOR REPORTS:

Mayor Steil's written report - None

Mayor Steil's verbal report - None

Deputy Mayor Doege's written report - None

Deputy Mayor Doege's verbal report - None

Public Works written operating report - July 12 - August 21/17

Bylaw Enforcement written report - July 2017

Director of Emergency Management written report - None

Motion 277/17

Moved by Mayor Steil that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 278/17

Moved by Deputy Mayor Doege that Heisler Village Council accept the action list and CAO written report from the July 26, 2017 regular council meeting as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 279/17

Moved by Mayor Steil that Heisler Village Council accept the cheque register #20113591-#20113610 from July 16-31, 2017 in the amount of **\$14,796.43** as presented.

CARRIED

Cheque Register

Motion 280/17

Moved by Deputy Mayor Doege that Heisler Village Council accept the cheque register #20113611 – #20113628 for August 1-15, 2014 in the amount of **\$11,598.03** as presented.

CARRIED

Acceptance of Petty Cash Expenses

Motion 281/17

Moved by Mayor Steil that Heisler Village Council instruct the CAO to pay the petty cash expenses August 2017 in the amount of **\$25.45**.

CARRIED

July Financial Statement

Motion 282/17

Moved by Mayor Steil that Heisler Village Council accept the balance shown on the July 2017 Financial Statement as presented.

CARRIED

Mayor Dennis Steil Travel & Meeting Expenses

Motion 283/17

Moved by Deputy Mayor Doege that Heisler Village Council instruct the CAO to pay Mayor, Dennis Steil's meeting and travel expenses for May 23 – August 24, 2017 in the amount of **\$716.00**. Council agrees to make an exception to section 6.4.1 of the Travel, Subsistence and Honorarium Policy #1003 that in this instance, due to the resignation of a council member; Mayor Steil may be one of the two necessary council members needed to approve expense claims.

CARRIED

Offer to Purchase 1991 F800 Fire Truck

Motion 284/17

Moved by Deputy Mayor Doege that Heisler Village Council accept the offer of **\$10,000** from the Wavy Lake Colony for the purchase of the 1991 F800 fire truck. The Village will provide **\$5,000** to Flagstaff County; 50% of the proceeds of the sale of the shared equipment. Council instructs the CAO to transfer the \$5,000 to capital fire reserves for future use.

CARRIED

CORRESPONDENCE:

Motion 285/17

Moved by Deputy Mayor Doege that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.24 as information and instruct the CAO to include the titles of the letters or memos in the Council meeting minutes.

- 13.1 Village of Loughheed – Extension of Existing Fire Services Agreement
- 13.2 Alberta Municipal Affairs – Acceptance of 2017 Municipal Sustainability Initiative Spending Plan
- 13.3 Flagstaff County – Fire Services Agreement
- 13.4 Flagstaff Victim Services Society – Concerns regarding client interference
- 13.5 Florence Sommer – Thank you
- 13.6 Heisler Municipal Planning Commission – July 26/17 Meeting Minutes
- 13.7 Alberta Municipal Affairs – Acceptance of 2016 Capital Statement of Funding and Expenditures (SFE)
- 13.8 Alberta Municipal Affairs – Acceptance of MSI Capital – Storm Water Management project
- 13.9 Municipal Planning Services Ltd.- Proposed Flagstaff County Land Use Bylaw & Municipal Development Plan
- 13.10 Village of Alliance – Fire Services Agreement Extension on Contract
- 13.11 Environment and Climate Change Canada – Code of Practice for the Reduction of Volatile Organic Compound (VOC) Emissions from Cutback and Emulsified Asphalt

CARRIED

IN CAMERA

Motion 286/17

Moved by Mayor Steil to go In Camera to a personnel item at 10:22 a.m.

CARRIED

OUT OF CAMERA

Motion 287/17

Moved by Mayor Steil to go Out of Camera at 10:26 a.m.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

September 11, 2017 at 9:00 a.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Steil adjourned the meeting at 10:39 a.m.

X

Dennis Steil
Mayor

X

Amanda Howell
CAO